

# Electronic Repair Form

Note: This form is to be completed by the repair person who is doing the estimate of repair. This form should be attached to the itemized statement of repair costs with the letterhead of the repair firm, as stated in information packet.

1. Repair Firm's Name, Address and Telephone:

Claimant's Name:

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2. Name of Person Representing Repair Firm:

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3. Item Examined:

Make, Model, Year, Serial #

4. There (was / was not) physical external damage to this item. Description and location of the external damage is:

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5. I (was / was not) able to determine the cause of any new external damage. To the best of my knowledge and belief, the damage was caused by:

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6. There (was / was not) internal damage to this item. Detailed description of internal damage is:

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7. I (was / was not) able to determine the cause of the internal damage. To the best of my knowledge and belief, the damage was caused by:

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8. Could this damage have been caused by shipment:

a. Definitely      b. Probably      c. No      d. Can't determine

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**5. Estimate**

<b>Estimated Cost of Repair</b>	<b>Estimated Cost of Replacement Part</b>	<b>Please check if part was upgraded</b>
\$	\$	<input type="checkbox"/>
<b>Cleaning, adjustment or other services</b>	\$	
<b>Tax</b>	\$	
<b>Labor</b>	\$	
<b>Total</b>	\$	
<b>Estimate Fee</b>	\$	

**Please check if estimate fee will be deducted from repairs**

**Please indicate reason for upgrades:**

- Part no longer manufactured/available
- Part available, but not carried by this repair firm
- Request of customer
- Other-Please specify \_\_\_\_\_

**6. Market Value of Computer in Undamaged Condition** \$ \_\_\_\_\_

**Please print your name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date signed** \_\_\_\_\_

**Comments** \_\_\_\_\_

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